

# Ibberton and Belchalwell Village Hall

## Fire Risk Assessment

Has a fire risk assessment been carried out?	Yes 18/6/05
Has the maximum occupancy of the premises been determined?	100 people
Are all escape routes properly maintained and free from obstructions, goods or any materials that constitute a hazard to the route?	Yes
Are all stairways, corridors and lobbies kept free from combustible storage and furniture etc. at all times?	Yes
Are all stairways, ramps and steps comprising part of the means of escape maintained in a safe condition with even and non-slippery surfaces, with all floor coverings secured in position?	Yes
Are all self closing doors (other than those held open automatically) maintained self closing at all times and not provided with any means of keeping them in the open position?	Yes
Are there any fire doors held open with automatic devices?	Yes
Do they close automatically upon operation of the fire alarm?	No
Are all exit doors, through which a person may have to pass, unlocked and free to open for persons leaving the premises?	Yes
Are arrangements in place so that persons with mobility difficulties are able to leave the premises safely in the event of fire?	Yes
Are all floors, walls and ceilings kept in a satisfactory state of repair?	Yes
Are all surface finishing's on walls, partitions and ceilings of such a standard	Yes-wooden walls/ceiling treated 2000 as advised by fire officer

to minimise fire spread?	
Is all fire fighting equipment readily available for use?	Yes
Is all fire fighting equipment tested and maintained in efficient working order according to the appropriate standard?	Yes-certificate for fire equipment on wall
Is the fire alarm readily available for use?	Smoke detector in kitchen Note: The means for giving warning in case of fire ie. the provision or otherwise of a fire alarm system should be determined by a fire risk assessment.
Is the fire alarm tested and maintained in efficient working order according to the appropriate standard?	Smoke detector checked regularly
Is the escape lighting readily available for use?	Yes-checked regularly
Is the escape lighting tested and maintained in efficient working order according to the appropriate standard?	Yes-checked regularly
Are all persons employed in the premises given instruction and training in the action to be taken in case of fire?	Yes-when necessary
Are records of all electrical tests and fire drill training maintained?	Yes-file in first aid cupboard in kitchen
Are all notices, signs and fire exit signs legible and unobstructed?	Yes
Is the electrical installation in a good state of repair?	Yes-checked in accordance with Dorset County Council/electrician/fire officer
If special effects such as lasers, pyrotechnics, smoke machines, foam machines etc, are to be used, what additional fire safety measures have been provided?	Responsibility of hirer/performer
For premises with moveable seating (village halls etc) Are adequate gangway widths (1.06m) and seatway widths (305 mm) provided?	Yes