

## **Schedule of Special Conditions for Ibberton and Belchalwell Village Hall**

Special conditions of Hire to comply with the Public Entertainment Licence issued under the Local Government (miscellaneous Provisions) Act 1982/ Theatre Licence issued under the Theatres Act 1969\*. Premises Licence (Licensing Act 2003)

**For the purpose of these conditions, the Hirer shall mean an individual hirer or, where the hirer is an organisation, the authorised representative.**

1. The hirer hereby acknowledges receipt of a copy of the conditions of the Public Entertainment/Theatre Licence\* for the premises.
2. The hirer, not being a person under 18 years of age, hereby accepts responsibility for being in charge of and on the premises at all times when the public are present and for ensuring that all conditions of the Public Entertainment/Stage Play Licence relating to management and supervision of the premises are met.
3. The hirer acknowledges that she/he has received instruction in the following matters:
  - The action to be taken in event of fire. This includes calling the fire brigade and evacuating the hall.
  - The location and use of fire equipment. (Including diagram of location when handing over keys. See Appendix 2).
  - Escape routes and the need to keep them clear.
  - Method of operation of escape door fastenings.
  - Appreciation of the importance of fire doors and closing all fire doors at the time of a fire.
4. In advance of the entertainment or play the hirer shall check the following items:
  - That all fire exits are unlocked and panic bolts in good working order.
  - That all escape routes are free of obstruction and can be safely used.
  - That all fire doors are not wedged open.
  - That exit signs are illuminated.
  - That there are no obvious fire hazards on the premises.
5. There shall, in addition to the hirer, be a minimum of 2 competent attendants on duty on the premises to assist people entering and leaving, none of who shall be less than 18 years of age. If most of the audience is under 16, the number of attendants shall be not less than 4. All persons on duty shall have been instructed as to their essential responsibilities in the event of fire or other

emergencies, including attention to disabled persons, the location and use of fire fighting equipment available, how to call the fire brigade and evacuation procedure.

### **Capacity**

6. The number of people on the premises shall not exceed for dancing, or seated 100.

### **Means of Escape**

7. All means of exit from the premises must be kept free from obstruction and immediately available for instant free public exit.
8. The emergency lighting supply illuminating all exit signs and routes must be turned on during the whole of the time the premises are occupied (if not operated by an automatic mains failure switching device).
9. The Fire Brigade shall be called to any out break of fire, however slight, and details thereof shall be given to the secretary of the management committee.

### **10. Dangerous Performances**

Performances involving danger to the public shall not be given.

### **11. Explosives and Flammable Substances**

Highly flammable substances shall not be brought into, or used in any portion of the premises.

No internal decorations of a combustible nature (e.g. polystyrene, cotton wool) shall be erected without the consent of the management committee.

### **12. Heating**

No unauthorised heating appliances shall be used on the premises when open to the public without the consent of the management committee. Portable Liquefied Propane Gas (LPG) heating appliances shall not be used.

### **13. Hours of Opening**

The premises shall not be used for public entertainment except between the hours of:

9.0am and midnight, Monday - Thursday; 9.00 am to 1:00am, Friday; 9:00am to midnight, Saturday and 9:00am to 11:00pm, Sunday; unless special permission has been issued by Dorset County Council and by the management committee.

### **14. Noise**

**Please be aware that loud music is not acceptable.**

**Premise Licence -**

a performance of a play,

an indoor exhibition,

an indoor sporting event,

a performance of live music,

any playing of recorded music,

a performance of dance,

entertainment of a similar description to that falling within a performance of live music,

any playing of recorded music or a performance of dance,

entertainment facilities for making music,

entertainment facilities for dancing,

entertainment of similar description to that falling within entertainment facilities for making music or dancing .