

Minutes of Ibberton, Belchalwell & Woolland Village Hall Committee Meeting
held at Ibberton, Belchalwell & Woolland Village Hall
on Friday 13th May, 2022 at 4 pm.

Present: Mr D. Old, Chairman of Trustees, Mrs A. Newman, Secretary & Bookings Secretary, Mr J. Franklin Vice-Chairman Trustee, Miss. B. Courage Trustee, Mrs B. Simpson, Chair of the Committee, Mrs J Holdsworth Treasurer Mr. O. Yeatman, Miss C. Lodder, Ms Jenny Lea, Mrs L Wurfbain. Apologies, Lynn Dean, Mrs. M. Leamon, Mr A Constable, Mrs. H. Yeatman Trustee, Mr A Glover, Mrs. K. Old,

<p>1. Minutes of the last Committee Meeting, Tuesday 8th February, 2022 The minutes were approved and signed as a correct record. Proposed: BC Seconded: CL</p> <p>2. Matters arising</p> <ul style="list-style-type: none"> • Walnut tree planted to celebrate Queen's Platinum Jubilee and labels ordered • Notice board - Michael Newman has made us one located on the gate - no charge - hope everyone happy with this solution Thank you, Michael, for making the board all agreed it complemented the gate. <p>3. Resolution 1 Governing Rule 1</p> <p>To change the name of the Hall from Ibberton & Belchalwell Village Hall to include Woolland</p> <p>1. The name of the hall shall be called the Ibberton, Belchalwell & Woolland Village Hall.</p> <p>Proposed: OY Seconded: LW</p> <p>4. Resolution 2 Governing rule 2 To change</p> <p>The Ibberton & Belchalwell Village Hall is provided for the benefit of all inhabitants of the Parishes of Ibberton & Belchalwell for the purpose of leisure, recreation and educational pursuits, and the other activities in the interest of or for the benefit of the Villages. To include Woolland</p> <p>2. The Ibberton, Belchalwell & Woolland Village Hall is provided for the benefit of all inhabitants of the Parishes of Ibberton, Belchalwell and Woolland, for the purpose of leisure, recreation and educational pursuits, and the other activities in the interest of or for the benefit of the Villages.</p> <p>Proposed: JH Seconded: BS</p>	<p>BS</p> <p>AN</p>
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3. Resolution 3 Governing Rule 3 To change

The management and control of the Hall shall be by a Committee made up of the four Trustees, ex-officials, and another twelve persons, who shall be elected from amongst the residents of the two Parishes. The Committee shall have the power to co-opt up to three other members, who must retire at the next A.G.M. but who will be eligible for election. The Committee shall elect officers from its number at its first meeting following the A.G.M. All Committee members will retire annually at the A.G.M. but will be eligible for re-election.

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Proposed: JF
Seconded: JL

AN

4. Resolution 4 To confirm the rest of the governing rules

4 The A.G.M. to be held in February.

5. Committee meetings to be held at such times as are deemed necessary, but at least twice a year. Notice to be circulated by the Secretary.

6. The Committee are empowered to enforce bye-laws (if deemed necessary) not provided for these Rules, and to appoint a sub-committee to regulate generally the proceedings and business of the Hall.

7. No intoxicating liquor shall be introduced into the Hall without the consent of the Committee.

8. Anyone leaving the Hall in a dirty condition will be liable for cleaning charges and wilfully damaging or destroying any property of the Hall shall be expelled and held liable for damage.

9. Any person causing annoyance to other users of the Hall or causing a disturbance shall be expelled from the Hall.

10. No posters or placards may be displayed in the Hall without the consent of the Committee.

11. On a requisition signed by not fewer than six committee members setting forth the subject for consideration, the secretary shall convene a meeting to consider same.

12. The Committee shall set the Hire Charges for the Hall sufficient to cover the costs of running the Hall.

13. Any surplus funds held by the Committee, after expenses have been met, may be used for the upkeep of the Hall and for no other purpose.

14. Ibberton and Belchalwell Village Hall Management Committee is committed to the principle of equal opportunities. This means that the facilities will be made available to be enjoyed by all members of the community regardless of race, sex, age, colour, creed, sexual orientation or physical or mental disability. In addition, the Committee will take active steps to encourage its use by all members of the community, particularly the most disadvantaged.

15. The Committee will not accept bookings from people outside the area of benefit, which includes amplified music or a disco.

16. No smoking, nor spikes or studs to be worn inside the Hall.

17. Users of IT facilities to abide by the Acceptable Use Policy

Proposed: JL
Seconded: AN

5 To discuss the proposal for a playground on the village hall site following the Parish Council AGM the previous evening.

Belinda outlined to the committee the background to the content of the Ibberton Parish Council Annual Meeting the previous evening in the Hall. Following a Ibberton village survey in 2020

8 adults indicated that they thought a children's play area would improve the village,

10 adults indicated that they thought additional revenue should be spent on a children's play area.

9 children indicated that a play area, safe cycling apace would improve their life

BS

The Parish Council had researched various possible locations in the village without success and have now looked at the Village Hall grassed area behind the hall as a possible site. They would finance the project, its planning, installation, maintenance, equipment checks, yearly inspection, repairs, insurance of the site, equipment and public liability & indemnity, etc.

The committee visited the site. It had been laid out with tent pegs to show the area the halls marquee would require 9mx 3m, safety area around the septic tank and newly planted walnut tree. It was decided that an area behind the furniture store may be possibly subject to a detailed proposal from the Parish.

Village Hall Considerations: -

- Space for marquee - to the North and East of the Village Hall - this space needs to remain available
- Grass used for overflow car park
- Sewage access - possible replacement of the system, need to protect that area
- Fenced area for playground
- Access to the surrounding hedges for trimming
- Safety around the sewage system manholes and breather pipes
- Safety in the car park
- Car's parking on the tarmac that are not related to a hall hiring but visiting the playground
- Disturbing hirers during meetings, trainings, social events, etc
- Children being injured by moving cars when accessing the play area through the car park
- Litter within the Hall grounds and its removal
- Damage to hirers cars or vans
- Public access to the site at all times - damage to the Hall building and its site by non-hirers
- It was acknowledged that a playground may encourage a few more children's parties at the village hall

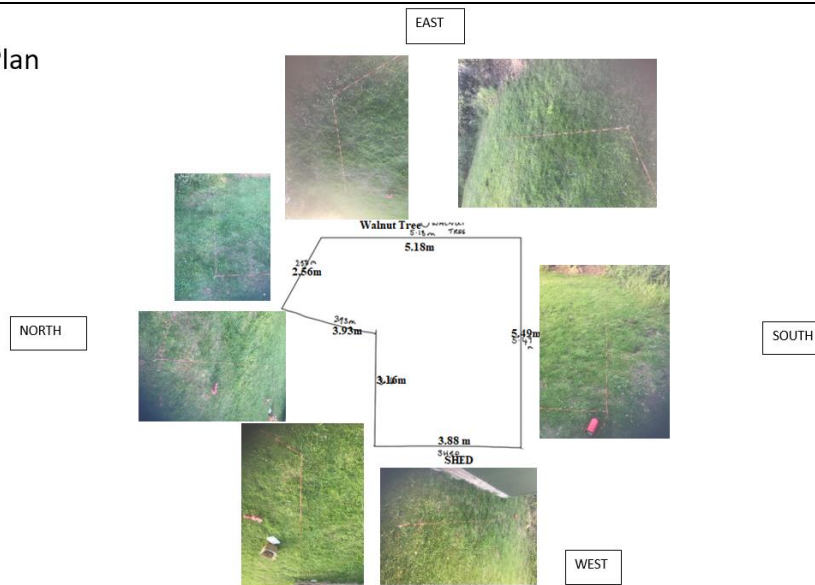
AN

A proposal is required from Ibberton Parish Council for the smaller grassed area the committee have identified. The proposal needs to consider the following: -

- Leasing the area legally - solicitor fees to be covered by the Parish
- Potential playground area only must be fenced with child safety fencing not the whole grassed area as vehicle access is necessary at all times on the remaining grass
- Maintenance of the play site as well as the equipment, including fences, safety surface & remaining grass area
- Litter - removal of rubbish - the hall has a policy of hirers taking their rubbish/bottles home
- Independent insurance that includes public liability and indemnity to cover damage to the Village Hall, surroundings and hall hirers /events
- When the lease expires provision needs to include returning the area to its previous state
- Signage
- Post installation inspection by an independent inspector to check it meets BS EN 1176 standards
- Annual inspection, requirement of BS EN 1176 Part 7
- Monthly operational inspections by a Parish delegate
- Completed risk assessment for the site, copy to the Trustees and Hall committee

Parish to review the revised area and confirm if viable. If so, to provide a detailed plan addressing the above points and including a cost allocation for further review by the Village Hall Trustees and Committee thereafter.

Site Plan



5. Update about the defibrillator -the hall has to maintain the defibrillator for it to be covered on the Hall Insurance. As the installation and machine were purchased by Ibberton Village, the Trustees and Committee feel that it is Ibberton Parish Council's responsibility to insure and maintain the equipment. The Village Hall will continue paying for the electricity, as was agreed in 2015. A replacement lid has been ordered by the Village Hall.

7. Any other business

8. Date already set for the next meeting Tuesday 13th September, 2022

Meeting closed at 5.15 pm

After the meeting Annette & Belinda measured the area again and talked about the septic tank. Belinda and Annette are researching the tank situation - its condition, considerations if it has to be replaced. It was suggested that it was emptied to be able to examine the condition inside. Annette will discuss this with Janet.

Meanwhile M J Abbot had phoned Annette's home and her husband made an appointment for them to visit the site on Tuesday 24th May at 11 am to give advice. They are installing a unit at a local village hall at the moment. Belinda has also contacted Affordable Drainage to ask them for advice. All are welcome to join the discussion.