

**Minutes of Meeting of the Parochial Church Council Monday 6<sup>th</sup> March, 2023 at 7.30 pm at Rydalmere with kind permission of Kay & Derek Old.**

**Present:** Mr D. Old Lay-chairman, Mr C McCann, Treasurer, Mrs A. Newman, Secretary, Mrs K Old, Mrs C McCann, Mr P Closier, Mrs A Church Churchwarden, Ms J.Waker Apologies for absence: Mr C. Church, , Mrs H Sinkinson Mrs J Hill, Mrs M Freeland, Mr T Hill, Mrs L Fraser, Mrs C Doran

<p>1. Minutes of the last Committee Meeting were approved and signed as a correct record by Derek Old, Lay- Chairman Proposed: AC Seconded: KO</p>	<p>Items to follow up</p>
<p>2. Matters Arising</p> <ul style="list-style-type: none"> <li>• Ride and Stride raised £240 - half will be returned to the Church - perhaps proceeds will form part of Fabric Fund - <i>Annette will chase this up the payment of £120</i></li> <li>• New booklet is printed for Holy Communion Service Order One in Traditional Language for use at 1<sup>st</sup> Sunday Month Service 10.30am Thank you to Jestyn. Alice will ask Jestyn how much we owe him for the printing.</li> <li>• Jenny Knotwell-Sissons leading 3<sup>rd</sup> Sunday Family Service going to try out services for the PCC to decide which is preferred - <i>trailing first service for a few months</i></li> </ul>	<p>AN  AC</p>
<p>3. Churchwardens report</p> <ul style="list-style-type: none"> <li>• New church email address <a href="mailto:steustaceibberton@gmail.com">steustaceibberton@gmail.com</a></li> <li>• On 2<sup>nd</sup> April Palm Sunday there will be no service instead the Easter Service will be Sunday 9 April 9 am? - <i>Alice will check on the times</i></li> <li>• The PCC were asked by the Archdeacon to select the from two options how they would like to see the Pilgrim Group be organised in the future. This option was chosen 'A group ministry [to be known as "The XXXXXXXX Group Ministry"] shall be established for the benefice of Hazelbury Bryan and the Hillside Parishes, the benefice of Spire Hill and the benefice of Okeford in the diocese of Salisbury.</li> </ul>	<p>AN  AC</p>
<p><i>Option B chosen Proposer AC Secunder CM</i></p>	
<ul style="list-style-type: none"> <li>• Church Patrons who are they? Since the meeting Annette has contacted The Diocese of Salisbury who have sent a list of Patron for Hazelbury Bryan &amp; the Hillside Parishes - <i>The Executors of FN Kent, Bishop of Salisbury, Mr George Pitt Rivers, S.D.B.P. (Salisbury Diocesan Board of Patronage), The Duke of Northumberland (will step down once the vicar has been appointed) They usually take it in turns to present a candidate to</i></li> </ul>	

*the bishop. I believe the next turn is by the Salisbury Diocesan Board of Patronage. The link member is John Waldsax.*

*Once we know the full extent of the projects costings perhaps it would courteous to write and inform the Patrons of the works that are going to be undertaken.*

### **1. Reminder of dates Lead up to APCC AGM**

Notice displayed of the intention to revise new church roll 14 days before revision begins, **Saturday 22<sup>nd</sup> April**

Revision Completed not less than 15 days and not more than 28 days before the APCM and Churchwardens meeting) **Saturday 6<sup>th</sup> May**

Revised Roll displayed in church for checking by church members for not less than 14 days before the APCM **Sunday 7<sup>th</sup> May**

Notice of APCM displayed in church for 2 Sundays before APCM  
**Monday 1<sup>st</sup> May**

Notice of Parishioners' Meeting to elect the church wardens displayed in church including 2 Sundays before the APCM

**Monday 1<sup>st</sup> May**

Audited PCC accounts for previous year to 31 Dec signed and displayed in the church - at least 7 days before the APCM

**Monday 15<sup>th</sup> May**

Written nominations for candidates for church wardens before the meeting **Monday 15<sup>th</sup> May**

Nominations for election of lay members of PCC (Deanery Synod every 3 years at meeting or before in writing) **Monday 15<sup>th</sup> May**

APCM must be held no later than 31 May **Monday 22<sup>nd</sup> May**  
**- followed by new PCC meeting**

### **6 Treasurers report**

- Accounts - Christopher presented the PCC with the draft accounts for 2022. They showed that the PCC funds have a deficit of £1,504.74. Much fund raising needs to be undertaken especially with funding the work needed to be undertaken to stabilize the church.
- Annual Report -Annette has drafted part of the annual report. Christopher will complete the process ready for auditing and presentation at the next PCC meeting. This report is required to be shared with the community from 7<sup>th</sup> May onwards ahead of the APCM on Tuesday 7<sup>th</sup> May.

CM

- Share - Christopher will pay the first share payment and will wait until the final month to pay the last depending on the churches income for the year generated.
- Any applications for grants require a copy of the most recent accounts.
- Anna Hardy Giving Advisor for Diocese of Salisbury visited Alice, Christopher and Annette Friday 20<sup>th</sup> January to discuss the Parish Giving Scheme. This is a free scheme that is funded by the Diocese of Salisbury and enables the funds to be collated, gift aid is automatically claimed, provides a monthly statement, one off and regular payments can be collected, sends out thank letters to donators, anyone anywhere in the world can donate via the church web site. If people wish to give money to the church fabric fund, then they can make their donation via the online link and email that they wish it to be moved into the fabric fund. It was agreed that we would register for the Parish Giving scheme and that people might like to start transferring their standing orders, etc to the site ahead of the AGM when Anna Hardy will come and launch the scheme with all who attend. Visit <https://www.parishgiving.org.uk/donors/find-your-parish/ibberton-st-eustace-blandford-forum/> to enable you to transfer your payment

- A leaflet to explain parish giving to community to be launched at the AGM in May (All money from this to go towards the Share?)

*(The leaflet will be sent out before the next meeting on Tuesday 2<sup>nd</sup> May for approval)*

- "We the PCC of St Eustace Ibberton request the Parish Giving Scheme to commence operation of the scheme on our behalf."

Proposer Christopher

Secunder Alice

- Fabric Fund bank account now open

*Account Name: PCC Ibberton BBInst Online*

*Sort Code: 30-90-02 A/C No. 40720268*

Proposed booklet to explain fabric fund, stabilisation project, flier - including details how to donate directly to this fund. Details of works necessary in the church? - to agreed ready for the launch at the APCC AGM **The last restoration between 1902 -1909 Cost £1,500 and in monetary value today that would equate to £142,812.73**

*Alice will share this with the PCC via email (arrived on 7/2/23) - perhaps it might be launched at the Quiz Night?*

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- There is also an Incumbent and Churchwardens' Trust - the Ibberton Curfew and Church Close Fund. This is an Incumbent and Churchwardens' Trust held under the Incumbent and Churchwardens' Trust Measure 1964 and vested in the Diocesan Board of Finance (DBF). The object for the trust is any capital ecclesiastical project within the parish. The capital was derived from the sale of 2 sites (the Curfew Plot and Church Close) in 1974. With Trustees' and DBF consent, it would be possible to access the capital for this project but obviously the income/interest would be reduced/lost. The Trust has an approximate value of £20K.

To access the funds The PCC would need to discuss the matter with 2 or 3 of the Trustees (Incumbent and Churchwardens) present.

- 1 The Trustees would need to approve a resolution to release £xx or wind up the fund and apply to the work in the church. This would need to be recorded in the PCC minutes copy to be sent Mrs Elizabeth (Liz) Wallis.
- 2 Minutes would be used to obtain Board consent for the release of funds/wind up of the trust as it is vested in the DBF.

*The PCC will wait until the final figure for the stabilization project and the result of grant applications is known.*

*Email from Mrs Elizabeth Wallis, Trust and Property Registration Officer -The Finance Committee does meet most months - and this is from where I obtain Board consent. I can obtain this consent before I receive approval from the Incumbent and Churchwardens as Trustees but this can be obtained at a PCC meeting. You would just need to let me know the sum required and for what purpose.*

- 3 **A new deposit account will be needed be opened to enable the transfer to take place**

Background (It appears that there were 2 fields - Curfew Field (the larger) and Church Close. There is a note dated 1969 which states that the origin of both fields was unknown in Report of 1836! The Incumbent and Churchwardens were responsible for them and any rent obtained was applied to the upkeep of the church. In 1969 the Charity Commission required that both fields were vested in the Diocesan Board of Finance (DBF and this meant that the Board had a custodian trustee role) under the Incumbent and Churchwardens' Trust Measure 1964. The object for the trust is any capital ecclesiastical project within the parish. In 1974 both fields were sold and the resulting Proceeds of Sale became an Incumbent and Churchwardens' financial Trust vested in the DBF under the Incumbent and Churchwardens' Trust Measure 1964. Curfew Plot was sold for £4,500.00 and Church Close was sold for £750.00. This was completed on 28 May 1974. The overall proceeds were invested for the Incumbent and Churchwardens

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by the DBF, the funds were left and the CCLA account today is the result.)

- Christopher asked for three officials to provide him with tax information for money laundering paperwork requested by Lloyds Bank - himself, Alice and Annette will provide details

AC, CM,  
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7 Fairer Share Overview - Having reviewed the survey results and feedback from parishes (Fairer Share online Survey), Bishop's Council agreed that we continue with the current system in 2023 with some tweaks and to introduce wider changes or a new system in 2024.

This will help us to:

- Manage the expectations of change: changing the fairer share scheme and apportionment to parishes, does not address the fundamental issue that the diocesan budget, which is mainly the cost of ministry provision and support (84%, 2020) is fixed and not very flexible.
- It is important that 'Share' reflects ministry and mission provision, and with the Bishop Designate arriving later this year (2022) we need to leave space to align the Share system to any changes that might be upcoming
- We want to provide sufficient time to explore different scheme options and the impact of these in the next phase of the consultation.

2023 is a transitional year for the new system to be agreed upon and introduced in 2024

### Changes for 2023

1. Members will be calculated as average of 2022 count and 2019 average (2017-2019) 2022 membership count: 5 Sundays in May (1st to 29th) - 2 Services 15/5/22 Evensong = 6  
29/5/22 Service of Thanks giving = 50 (This used to be the Sundays in October)
2. Modification for ministry will be delinked from the category of affluence but there will still be modification to reflect stipendiary clergy and HfD priests licensed to the benefice
3. All share calculations will be shared with every parish
4. Affluence data will be made available in May to assist parishes with self-assessment
5. The process will use an online submission form to save you time, reduce the chance of errors and offer you a more cost-effective service

Your Rural Dean will NOT need to approve your count form, unless in vacancy. Instead, the Diocesan Accounts team will generate and present the consolidated information to your Deanery Review Group and Archdeacon for approval.

## Category Definition

A The members are favourably placed and likely to be more able to pay than most

B Whilst not amongst those most favourably placed, the members are generally likely to be better able to pay than most

C Whilst not amongst those most favourably placed, the members are generally less likely to be less able to pay than most

D The members are mainly amongst those least able to pay

E The members are all amongst the least able to pay

***N.B. We are paying at the moment a reduced amount towards the share to reflect that we have no assigned clergy!***

### 8 Update on Stabilising Project

Following the granting of an interim faculty the test pits have now been dug and the PCC is awaiting the results. (Photographs, map and comment have been shared with the PCC prior to the meeting. The faculty application can only be completed once the report has been received from the structural engineer and the two builders have updated their quotes to reflect the extra work. Once the faculty has been applied for, we then can start applying for grants.

The insurance company have been informed about the possible work and have issued a certificate. Annette shared an additional document that Alice and she had discussed prior to the meeting. It linked the aspects of the project to available grants based on the grant bodies criteria. One of the grant bodies is able to claim back the VAT once the bill has been paid, as long as the bill is greater than £1,000.

- Fees so far report/visit  
Structural Engineer=£450,  
Test Pits - bill from the builder = £792.00
- A Second opinion/quote received from  
<http://www.minervaconservation.com/about> on the morning of the meeting

1. Tie bars and pattress plates - £3850

2. Arch - £280

3. Cracked 3-light window head & drill out ferramenta, treat with rust inhibitor and repoint - £1450

4. Memorial - Investigate & Remove corroding clamp to base. £2180

5. North Nave - 2 light window surround & drill out ferramenta, treat with rust inhibitor and repoint - £1150

To undertake repairs to all wall internal wall cracks & make good areas of decaying plaster and lime wash 4 no coats to all plastered surfaces  
£17950

All costs include scaffold, access and materials and are subject to VAT

Comparison of the two quotes

Description of work	Contractor - All figures include VAT	
	Luke Grafton	<a href="mailto:andyz@minervaconservation.com">andyz@minervaconservation.com</a>
Tie bars and pattress plates	£4,944.00	£4,620.00
Arch	£540.00	£336.00
Cracked 3-light window head & drill out ferramenta, treat with rust inhibitor and repoint	£504.00	£1,740.00
Memorial - Investigate & Remove corroding clamp to base	£4,730.40	£2,616.00
North Nave - 2 light window surround & drill out ferramenta, treat with rust inhibitor and repoint	£6,278.40	£1,380.00
Total with VAT	£16,996.80	£10,692.00
VAT reclaimed	£3,399.36	£2,138.40
<b>Total without VAT</b>	<b>£13,597.44</b>	<b>£8,553.60</b>
Walls repair / limewash		21,480
VAT reclaimed		£3,530.0
<b>Total without VAT</b>		<b>£17,950</b>

Archdeacon Penny Sayer contacted about possible financial help towards the project she sent back grant application details for the Erskine Muton Trust

There is a Wedding in the church on Saturday 1<sup>st</sup> July - no work can happen until after that date.

9 Repair the walls / limewash

- While the scaffolding is available in the Nave high level repairs can be undertaken to walls - suggestion Michael

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Newman has kindly offered to repair as much of the walls he can reach using lime putty to make plaster and limewash. He will work on a small area first to get the right mix and shade of limewash. He has some materials he will donate to undertake test area.

- Estimated costs <https://www.limestuff.co.uk/> Lime putty to cover 10 m<sup>2</sup> (estimated) £100 - to include new brush, colouring & delivery (company located near Salisbury - can collect - stored in tubs)

*It was decided to leave any decoration until after work has been completed. The church has been painted with a paint not lime wash by Derek in the past.*

#### 10. Diversifying the uses/income of the Church

<https://champing.co.uk/what-is-champing/> - near the Dorset

Ridgeway / magnificent view

MON - THURS

£49 per adult\* per night

£25 per child per night

£69 per solo adult\* per night

£12.50 breakfast\*\*

FRI - SUN

£59 per adult\* per night

£30 per child per night

£79 per solo adult\* per night

£12.50 breakfast\*\*

\* We classify folks aged 16 or over as adults (but agree, they might not always act like it). For stays between 21st July - 31st August there is an extra £5 added onto the adult price. \*\*

Optional extra breakfasts are not available at all churches.

Needed - compositing toilet (faculty required & water standpipe with a lockable plate)

Asked for a quote from affordable drainage / R Moore

Grants are available to support this work

*This is food for thought - we await quotes for water installation*

10 Carol Singing Date - Thursday 14<sup>th</sup> December

11 Fund raising Update

- Flower arranging afternoon/evening - *Piers will discuss this with Lucy who is keen organise a course consisting of a few sessions*
- Quiz night - **Saturday 25<sup>th</sup> March** food & bring your own drinks and glasses (quiz to include a lasagne supper with vegetarian option salad, sweets and laughter!) & Raffle Posters are displayed, online adverts on Nextdoor, email about food sent to



*PCC will need to have this finalised by Friday 18<sup>th</sup> March. Please get in touch with Lucinda about how you can help with food etc.*

- Hillside Parishes Fete **Saturday 5<sup>th</sup> August, 2023** Yes & insurance cover arranged no extra cost
- Safari Supper **Saturday 7<sup>th</sup> October** - kindly being organised by Fiona Closier on behalf of the PCC - Thank you Fiona
- Halloween Party Fun **Saturday 28<sup>th</sup> October** - Church Insurance will cover bonfire / fireworks etc. no extra cost
- Calendar - Church / Ibberton throughout the year - Michael Newman will take photographs of the Church throughout the year to create a calendar / Christmas cards / notelets

30 @ £14.50 per calendar. - other prices see documents attached

#### 12 Any Other Business

- The grandson of a previous vicar, Rev Ronald Martyn has asked if his grandfather can be remembered by a memorial either in the churchyard or inside the church. Rev Ronald Martyn's body was donated for medical research. His daughter has her cremated remains in the graveyard. All were happy that Rev Ronald Martyn's grandson can explore possibilities. Charlotte Martyn's headstone is very small and just covers her ashes.

40B	Martyn Bridget Charlotte	2020	ashes
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*Perhaps a functional item might a fitting memorial? Any ideas?*

- Revd Chris Jervis has suggested that the Benefice churches each have one service in their own church and the other service becomes a benefice service that visits all the churches in turn. The PCC would like it reported back to the ministry team that Ibberton Parish would like to continue having a service on 1<sup>st</sup> & 3<sup>rd</sup> Sunday.

13 Date of next meeting Tuesday 2<sup>nd</sup> May 7.30 pm @ Rydalmere with kind permission of Kay & Derek Old

